



## Vendor Rules/Agreement

### Fall City Apple Festival

Sunday, September 20, 2026

Northwest Natural Horsemanship Center, 32925-A SE 46<sup>th</sup> St., Fall City Wash.

*Please read the following before submitting your vendor application/agreement.*

1. Your online application is for a booth rental at the above referenced festival to be held rain or shine. The application and acceptance from the NWNHC Family Fund constitutes a contract between both parties.
2. Vendor shall pay a fee for each 10 x 10 space reserved. All space fees and electrical fees for each space shall be paid in full at the time the application is returned. NO REFUNDS will be issued after the acceptance of the contract by the Festival Committee. **Booth fees must be received along with the vendor application by August 31, 2026**
3. Vendor set-up is Saturday, September 19, 2026, 4:00 – 7:00 p.m. and Sunday September 20, 2026, 8:00 – 9:30 a.m. No vehicles will be allowed to enter the festival location after 7:00 p.m. on the 19<sup>th</sup>. All vendor vehicles must be in off-site parking by 9:00 a.m. on the 20<sup>st</sup>.
4. Vendor agrees to have booth completely set-up and ready for guests at the start time of the festival (10:00 a.m.). Take-down will not be allowed until the close of the festival (5:00 p.m.) September 20. Booth and merchandise shall be removed by 7 p.m. at the end of the festival.
5. The Festival Committee reserves the right to approve and limit goods sold within any given category. Sales of liquor, guns, drugs, or sexually explicit items or materials will not be allowed or tolerated. Booths selling unapproved items will be asked to quit and/or be removed from the grounds and will forfeit all paid fees.
6. No sales of products, distribution of information or any other vendor activity shall occur outside of the assigned vendor booth space.
7. Amplified sound is not permitted to extend outside the assigned booth space. Vendors must respect other vendors and shall not be disruptive to others as to cause complaints or affect the business transactions of neighboring booths/vendors. The Festival Committee reserves the right to remove vendors causing disruption to others thereby forfeiture without refund of paid fees.
8. NWNHC Family Fund and the Fall City Apple Festival Committee, volunteers, and contractors assume no responsibility for any loss or damage whatsoever. All vendors shall provide their own insurance. Vendor shall save, defend, and hold harmless NWNHC Family Fund, NWNHC, LLC, the Festival Committee, and volunteers from any damages or claims arising from Vendor's activities under this agreement. **Proof of insurance is required.**
9. Pets are discouraged at this event. If you decide to bring a pet, you are fully responsible for that pet while on the festival grounds and in the immediate neighborhood. You will need to have the pet restrained at all times and clean up after your pet accordingly.

10. Food vendors/trucks must have all appropriate food service permits required by the State of Washington and King County. **Please have your food handlers permit with you.**

#### BOOTH SPACE SIZE/RATE

Each booth is a 10 x 10 booth space. Your entire booth is required to fit within the space you pay for. If you exceed the space, you are required to purchase an additional booth. Once the application is processed there will be no refunds or cancellations. Please plan accordingly. A booth space split between two vendors is subject to additional fee (see below).

Single Space 10x10: **\$100**

Double 10x20: **\$175**

Triple 10x30: **\$225**

Food Truck or Concession **\$100 or 10% of gross revenues** (whichever is greater)

Non-Profit: **\$75**

**\*\*Note: Split Booth Fee is additional \$10.00 per vendor \*\***

This event is a fundraiser for the non-profit NWNHC Family Fund (EIN 45-4536229) which sponsors healing retreats for military families and offers summer camp scholarships to children whose family is struggling. Your booth fee is your base price for space. We ask that you consider an additional donation of 5-10% of gross revenues after your vendor participation costs have been satisfied. Your donation will go directly to the programs of the NWNHC Family Fund and may be tax deductible.

#### BOOTH ASSIGNMENTS

Vendor booth spaces are assigned based on historical participation at the festival, whether a donation above and beyond the booth space rental has been given to the NWNHC Family Fund in the past, and proximity to other vendors selling similar products.