



Vendor Rules/Agreement

Fall City Apple Festival

Sunday September 15, 2024

Northwest Natural Horsemanship Center, 32925-A SE 46th St., Fall City Wash.

Please read the following before signing the vendor application and agreement. This is a 1-day rain or shine event.

1. This application is for a booth rental at the above referenced festival to be held rain or shine. The application and acceptance from the NWNHC Family Fund constitutes a contract between both parties.
2. Vendor shall pay a fee for each 10 x 10 space reserved. All space fees and electrical fees for each space shall be paid in full at the time the signed application is returned. NO REFUNDS will be issued after the acceptance of the contract by the Festival Committee.
3. Vendor set-up is Saturday, September 14, 2024, 4:00 – 7:00 p.m. and Sunday September 15, 2024, 8:00 – 9:30 a.m.

No vehicles will be allowed to enter the festival location after 7:00 p.m. on the 14th. All vendor vehicles must be in off-site parking by 9:00 a.m. on the 15th.

4. Vendor agrees to have booth completely set-up and ready for guests at the start time of the Festival, Take down of booths will not be allowed until the close of the Festival (5:00 p.m.) September 15th. Booth and merchandise shall be removed by 7 p.m. at the end of the Festival.
5. The Festival Committee reserves the right to approve and limit goods sold within any given category. Sales of liquor, guns, drugs, or sexually explicit items or materials will not be allowed or tolerated. Booths selling unapproved items will be asked to quit and/or be removed from the grounds and will forfeit all paid fees.
6. No sales of products, distribution of information or any other vendor activity shall occur outside of the assigned vendor booth space.
7. AMPLIFIED SOUND IS NOT PERMITTED TO EXTEND OUTSIDE THE ASSIGNED BOOTH SPACE. Vendors must respect other vendors and shall not be disruptive to others as to cause complaints or affect the business transactions of neighboring booths/vendors. The Festival Committee reserves the right to remove vendors causing disruption to others thereby forfeiture/without refund of paid fees.
8. NWNHC Family Fund and the Fall City Apple Festival Committee, volunteers, and contractors assume no responsibility for any loss or damage whatsoever. All vendors shall provide their own insurance. Vendor shall save, defend, and hold harmless NWNHC Family Fund, NWNHC, LLC, the Festival Committee, and volunteers from any damages or claims arising from Vendor's activities under this agreement. Proof of insurance is required with this application.
9. Pets are discouraged at this event. If you decide to bring a pet, you are fully responsible for that pet while on the Festival grounds and in the immediate neighborhood. You will need to have the pet restrained at all times and clean up after your pet accordingly.
10. Food vendors/trucks must have all appropriate food service permits required by the State of Washington and King County. Please have your food handlers permit with you.



Vendor Application

2024 Fall City Apple Festival

Sunday, September 15, 2024

Northwest Natural Horsemanship Center – 32925-A SE 46th St, Fall City, WA

Festival Hours: Sunday 10:00 a.m. – 5:00 p.m.

Vendor Contact

Contact Name: _____

Vendor Business Name: _____

Mailing Address: City / State / Zip: _____

Phone: _____

Email Address: _____

Emergency, contact: _____

Name

Phone

Type of Vendor:

Arts/Crafts Business Expo Informational Non-Profit

Food Other

Describe your merchandise/informational material. NOTE: Only described items below and approved by the Festival Committee and disclosed under this application may be sold, distributed, or displayed at this event:

- Booth fees must be received along with the vendor application by September 8, 2024.
- Vendor fees are for a one-day event and are non-refundable.
- Festival will take place rain or shine. Please plan accordingly for weather conditions – booth weights or stakes are recommended.
- Your application may be rejected depending on merchandise for sale or informational content.
- This event is a fundraiser for the NWNHC Family Fund (EIN 45-4536229) which sponsors healing retreats for military families and offers summer camp scholarships to children whose family is struggling. Your booth fee is a donation. It will go directly to the NWNHC Family Fund general fund and may be tax deductible.

BOOTH SPACE SIZE/RATE

Each booth is a 10 x 10 booth space. Your entire booth is required to fit within the space you pay for. If you exceed the space, you are required to purchase an additional booth. Once the application is processed there will

be no refunds or cancellations. Please plan accordingly. A booth space split between two vendors is subject to additional fee (see below).

These fees are a base price. **Any revenues over the base price are subject to an additional donation of 10% of gross revenues generated at the festival.** Proof of revenue is required.

Single Space 10x10: **\$100**

Double 10x20: **\$175**

Triple 10x30: **\$225**

Food Truck or Concession **\$100 plus 10% of gross revenues** (whichever is greater)

Non-Profit: **\$75**

****Note: Split Booth Fee is additional \$10.00 per vendor ****

ELECTRICAL

110v. 20 amp shared (one outlet) **\$5.00**

Booth spaces with access to electricity are limited and assigned on a first-come/first-served basis.

WATER

One hose hook-up **\$5.00**

Booth spaces with water access are limited and assigned on a first-come/first-served basis.

TOTAL NON-REFUNDABLE 1-DAY VENDOR EVENT FEES

Number of Booth Spaces	_____
Booth Space Fee(s)	\$ _____
Electrical Fee	\$ _____
Water Usage Fee	\$ _____
TOTAL AMOUNT ENCLOSED	\$ _____

By signing the agreement, I understand and agree to abide with the rules and regulations set forth by NWNHC Family Fund for the Fall City Apple Festival event and I agree with the hold harmless clause as detailed above. I have provided full payment and proof of insurance with this signed application.

_____	_____
Vendor Signature	Date

Checks are to be made payable to NWNHC Family Fund. In the memo line, please write "Festival Booth"

Credit card payments using Visa, MasterCard, or Discover, may be made online ([follow this link](#))

The application and acceptance of the application will constitute a binding agreement between the Vendor and NWNHC Family Fund. Please submit your payment and insurance certificate to:

NWNHC Family Fund
 32925-A SE 46th St
 Fall City, WA 98024

Application Received By: _____ Date: _____

Paid by: [] Check # _____ [] Credit Card [] Cash [] EFT